



Calder VI

16 – 19 Bursary Application Form

Please complete all sections applicable to your application. Please provide photocopied documentary evidence where requested.

If you do not provide the information requested, your application cannot be processed.

Every application is considered in line with the criteria as set out on the 16-19 Bursary Fund Guidelines. Those who are in most need of help will be given priority and it should be noted that not all applications will be successful.

Section 1: Learner Personal Details for completion by all applicants

Title:		Forename:		Surname:	
Address:					
Postcode:					
Telephone:		Date of Birth:			
Have you been a resident in the UK for 3 years or more:					
Are you a Refugee?		If yes please provide a copy of all Home Office documentation			
Are you an Asylum Seeker?					

Section 2: Please tick if any of the following apply

You are a Carer (own child or another person)	
You are a member of a travelling community	
You are homeless	
You are currently being supervised by the Youth Offending Team	

Section 3: Circumstances

Please tick which (if any) of the following apply to you and attach the stated evidence. You can then go straight to the Declaration & Signature section at the end of this document.

In Care:		Letter from Local Authority confirming this
A Care Leaver:		Letter from Local Authority confirming this
In receipt of Income Support:		Confirmation Letter dated within 3 months
In receipt of Employment Support Allowance with Disability Living Allowance:		Confirmation Letter dated within 3 months
Please also state why you feel that you need financial assistance towards the cost of your study:		

Section 4: Income Details

If the circumstances in Section 3 did not apply to you please complete these additional sections:

Are you:

Under 19 on the 31 August 2012	
Studying at Calder High School Sixth Form	
Are a dependant of a household with a total annual income of below £16,190 per year	

Please tick which incomes apply and attach the stated evidence.

Proof of income:		P60, Self-assessment Tax Calculation Forms
Job seekers allowance:		Confirmation Letter dated within 3 months
Employment & support allowance:		Confirmation Letter dated within 3 months
Income support:		Confirmation Letter dated within 3 months or Proof of Benefit form stamped by the Benefits Agency or 3 most recent bank statements showing the benefit
Housing Benefit:		Confirmation Letter for 2011/12
Council Tax Benefit (not single occupier discount):		Confirmation Letter for 2011/12
Working Tax Credit for incomes under £15,276:		Confirmation Letter for 2011/12
Pensions Credit:		Confirmation Letter for 2011/12

Section 5: Other Funding Schemes

Please tick if you are in receipt of any of the following:

EMA Payments for the 2011/12 academic year	
Additional support from the LA regarding support towards transport costs for the 2011/12 Academic Year (eg: a free School Plus Metrocard)	

Section 6: Please identify which areas you require financial support with in order to complete your studies

School Meals		£	per week	
Books		£	annual	
Stationery		£	annual	
Equipment		£	annual	Details:
Exam Re sits		£	annual	
Residential Trips		£	annual	Details:
University Visits		£		
Transport Costs		£		

Section 7: Further Essential Information

This section must be completed in full.

Please give details of monthly household income and expenditure (a full breakdown must be given and proof of household income must be provided (P60, Self assessment Tax Calculation Forms, last 3 months' wage slips):

Please also state why you feel that you need financial assistance towards the cost of your study:

Section 8: Declaration & Signing

The following declaration must be signed by:

- 1 Parent or Guardian (if the student is living in the family home)
- 2 The Learner

I declare that the information I have given is to the best of my knowledge correct and agree to notify Calder High school if my situation changes.

I have read the information overleaf and understand how my personal information will be used. I also understand that failure to disclose full particulars of a relevant financial detail may result in forfeiture of assistance and proceedings being taken for full recovery of all or any part paid to me in error (for whatever reason) or resulting from my not completing the course for which payment of grant has been made.

Signed: Parent/Guardian		Please print name:	
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Signed: Learner	
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Please return this form to:

Mr M Howard
Calder High School
Brier Hey Lane,
Mytholmroyd
Hebden Bridge
West Yorkshire
HX7 5QN